



YEARLY STATUS REPORT - 2020-2021

* Preparation and Execution of Academic Calendar * Organization of the timely IQAC Meetings * Review of all the Curricular, Co-curricular, Extra-curricular and activities. * Extension Activities

Part A

Data of the Institution

1. Name of the Institution

Janata Shikshan Mandal's, Sane Guruji Vidya
Prabodhini, Comprehensive College of Education,
Khiroda. Tq. Raver Dist. Jalgaon-425504
(Maharashtra)

• Name of the Head of the institution

Prof. Dr. Lata.S. More

• Designation

Principal

• Does the institution function from its own campus?

Yes

• Alternate phone No.

02584284229

• Mobile No:

9421884125

• Registered e-mail ID (Principal)

sgvpcoe@gmail.com

- Alternate Email ID **lataurwade@gmail.com**
- Address **: At. Post. Khiroda Prag. Yawal Tq. Raver Dist. Jalgaon -425504**
- City/Town **Khiroda**
- State/UT **Maharashtra**
- Pin Code **425504**

2. Institutional status

- Teacher Education/ Special Education/Physical Education: **Teacher Education**
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **Grants-in aid**
- Name of the Affiliating University **Kavayitri Bahainabai Chaudhari North Maharashtra University, Jalgaon**
- Name of the IQAC Co-ordinator/Director **Dr. Babu Janardhan Mundhe**
- Phone No. **02584284229**
- Alternate phone No. (IQAC) **9730586944**
- Mobile (IQAC) **9730586944**

- IQAC e-mail address

drbjmudhe@gmail.com

- Alternate e-mail address (IQAC)

drbjmudhe@gmail.com

3.Website address

www.sgvpcoek.org

- Web-link of the AQAR: (Previous Academic Year)

https://sgvpcoek.org/uploaded_files/AQAR%202019-2020.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://sgvpcoek.org/STB%20AC%202020-21-English-Version.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.25	2005	28/02/2005	27/02/2010
Cycle 2	B	2.10	2012	10/03/2012	09/03/2017

6.Date of Establishment of IQAC

01/07/2005

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
NIL	NIL	NIL	Nil	0

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year

04

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- (Please upload, minutes of meetings and action taken report) [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

11. Significant contributions made by IQAC during the current year (maximum five bullets)

* Preparation and Execution of Academic Calendar * Organization of the timely IQAC Meetings * Review of all the Curricular, Co-curricular, Extra-curricular and activities. * Extension Activities through NSS * Academic Administrative Audit (AAA) conducted and its follow up action

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action

- To prepare Academic Calendar for the Academic year 2020-2021
- To prepare yearly planning of all subjects to be taught in academic year (2020-2021)
- To upgrade the computers in computer lab and office.
- To purchase the reference books in library for enhancing the library as a resource.
- To prepare the examination schedule for the academic year (2020-2021)
- To prepare and implement all the curricular, co-curricular, Extra-curricular and extension activities (2020-2021)
- To organise National Seminar to promote

Achievements/Outcomes

- As per academic calendar, College remained successful in implementing it successfully and effectively.
- All faculties prepared yearly plan of each subject to be taught them in class.
- Rs. 63,450 / were spent on for upgradation of computers
- Rs. 23,864 / were spent on purchasing the reference books in library for enhancing the library as a resource
- Examination schedule is prepared and implemented successfully.
- College implemented all Curricular, Co-curricular, extra-curricular and extension activities as per scheduled academic calendar for (2020-2021)
- College could not conduct National Seminar to promote research culture among staff and students due to Covid-19 pandemic situation.
- College

research culture among staff and students. • To develop overall personality of the students by organising various activities i.e., seminars and workshops in class.

• To develop communication skills of the teacher trainees in Marathi, Hindi & English. • To organise Curricular, Co-curricular & Extra-curricular activities for all round development of the students • To organise placement camp for the placement of trainee teachers • To achieve more annual quality result in B.Ed. course. • To undertake effective extension activities for the trainee teachers • To increase the titles of the books in library. • To upgrade the laboratories. • To organise competitive exam activities for the students

organised and conducted Seminars and workshops based on B.Ed. Curriculum in class by each faculty.

• Dept. of Marathi, Hindi and English Methods conducted extra classes for the communication Skill Development among the student. • College organised Curricular, Co-curricular & Extra-curricular activities for all round development of the students according to academic Calendar prepared for (2020-2021) • College made efforts for receiving responses from the employers. But employers did not respond. So, College could not organise placement camp for trainee teachers due to Covid-19 Pandemic Situation. • On constant efforts of teachers for achieving more attractive results we were frutified. We got desired results of the academic year (2020-2021) • College implemented effectively extension activities for the trainee teachers • 40 titles have been added in the library for the academic year as well as for the school teachers in the area of operation . Faculty members guided in context with competitive examination.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name of the statutory body

College Development Comittee (CDC)

Date of meeting(s)

25/04/2022

14. Whether institutional data submitted to AISHE

Year

Date of Submission

2020-2021

18/01/2022

15. Multidisciplinary / interdisciplinary

The college is providing teacher training to the students who is willing to serve as the teacher. It is affiliated to Kavyitri Bahinabai Chaudhari North Maharashtra University jalgaon and following the rules and regulations stipulated by the statutory body, NCTE. As per UGC, NCTE the subject of Education is included the faculty of Interdisciplinary Studies.

16. Academic bank of credits (ABC):

Academic Bank of Credits (ABC) has not yet established

17. Skill development:

The Curriculum for B.Ed program , provided by affiliating university has included Skill development courses which help to develop the skills among students teacher. Micro-teaching, Simulation, Integrated teaching skill, Practice teaching skills, are the integrating part of B. Ed curriculum. It help to imbibe Soft skills, ICT and Communication skills, Interpersonal skills, Life Skills among the students. Various programs are conducted by the institution for skill development.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Under interdisciplinary studies, already integration of indian Knowledge system has been incorporated. The medium of instruction is Marathi (Indian language). Indian culture reflects through various courses. Once the theory is taught, the full focus is on the skill/ competency development of the students through Education in Contemporary India, Genders, School and Society, EPCs, Curriculum and Pedagogic Studies- Marathi, Hindi, English, History, Civics, Geography etc. Besides theoretical knowledge and teaching competencies, students are given opportunities to acquire skills and competencies related to different aspects of personality so that they can navigate the environment. Peer guidance and Peer tutoring helps the students to work in collaboration. Indian culture is taught and studied in the form Constitutional Values and education system. The paper, Education in Contemporary India gives the knowledge of Vaidic Education System and the great heritage of India.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Outcome based education (OBE) approach has been accepted in B.Ed. Curriculum. The institute always focuses on outcome based teaching and Learning. In simulation. integrated teaching

and practice teaching outcome based activities such as group discussion, project based learning, inductive based teaching and learning, problem solving etc. The emphasis is on learning outcomes.

Through Project based learning collaborative work is done by the students whereas, Group discussion provides them the opportunity to work in group.

20.Distance education/online education:

During COVID-19 Pandemic though every where the schools and colleges were closed but still the education was going on through online mode using Zoom Platform, Google Meet or referred online references. Our institution conducted lectures and program online. Curricular and co-curricular activities were undertaken online.

Extended Profile

2.Student

2.1

Number of students on roll during the year

55

File Description

Documents

Data Template

[View File](#)

2.2

Number of seats sanctioned during the year

100

File Description

Documents

Data Template

[View File](#)

2.3

Number of seats earmarked for reserved categories as per GOI/State Government during the year:

50

File Description

Documents

Data Template

[View File](#)

2.4

15

Number of outgoing / final year students during the year:

File Description**Documents**

Data Template

[View File](#)

2.5 Number of graduating students during the year

15

File Description**Documents**

Data Template

[View File](#)

2.6

55

Number of students enrolled during the year

File Description**Documents**

Data Template

[View File](#)**4. Institution**

4.1

282197

Total expenditure, excluding salary, during the year (INR in Lakhs):

4.2

18

Total number of computers on campus for academic purposes

5. Teacher

5.1

05

Number of full-time teachers during the year:

File Description**Documents**

Data Template

[View File](#)

Data Template

[View File](#)

5.2

07

Number of sanctioned posts for the year:

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context in not more than 100 - 200 words:

This College of Education, Khiroda has set up curriculum planning committee for regular in-house curriculum and adapting it to local contexts. As a part of Academic Audit Principal in the Curriculum Action Plan to be implemented in the specific academic Year. As per the instruction of the Prior individual Plan of Action (PoA) to be implemented in the academic session. In the meeting, with calendar is prepared. This Academic Calendar is displayed on Collegiate website.

Academic Calendar is implemented as per its plan. Tests and tutorials are periodically arranged regularly. Curricular, Co-curricular and Extra-curricular activities are conducted periodically regularly.

Our college of Education is affiliated to Kavyitri Bahinabai Chaudhari North Maharashtra University by affiliating university. Three faculties of this college are members of Board of Studies. The the Member and the Chairman of Board of Studies of the Faculty of Educational Psychology was st modification for the two-year teacher programmes.

As we follow the syllabus given by affiliating university, if there is need of correction in curriculum conducts the meeting of Board of Studies and the member discuss on it and take decisions.

File Description

Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds

Plan developed for the academic year

Plans for mid- course correction wherever needed for the academic year

Any other relevant information

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni

C. Any 3 of the above

File Description

Data as per Data Template

List of persons who participated in the process of in-house curriculum planning

Meeting notice and minutes of the meeting for in-house curriculum planning

A copy of the programme of action for in- house curriculum planned and adopted during the academic year

Any other relevant information

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

B. Any 3 of the Above

File Description

Data as per Data Template

URL to the page on website where the PLOs and CLOs are listed

Prospectus for the academic year

Report and photographs with caption and date of student induction programmes

Report and photographs with caption and date of teacher orientation programmes

Any other relevant information

Documents

[V:](#)

<https://sgvpcoek.org/uplo>

[V:](#)

[V:](#)

[V:](#)

No Fi

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

20

File Description

Data as per Data Template

Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum

Academic calendar showing time allotted for optional / electives / pedagogy courses

Any other relevant information

1.2.2 - Number of value-added courses offered during the year

06

1.2.2.1 - Number of value-added courses offered during the year

06

File Description

Data as per Data Template

Brochure and Course content along with CLOs of value-added courses

Any other relevant information

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

55

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

55

File Description

List of the students enrolled in the value-added course as defined in 1.2.2

Course completion certificates

Any other relevant information

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance **Three of the above**

File Description

Data as per Data Template

Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template

Document showing teachers' mentoring and assistance to students to avail of self-study courses

Any other relevant information

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the ye

00

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the y

00

File Description

Data as per Data Template

Certificates / evidences for completing the self-study course(s)

List of students enrolled and completed in self study course(s)

Any other relevant information

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's context from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Collaboration with others, etc.

The modified Curriculum for two years B.Ed Course provides opportunities for the students to acquire skills, values and attitudes related to various areas.

A) Perspective in Education -

B) Curriculum and Pedagogic Studies-**C) Engagement with Field / Enhancing Professional Capacities-****D) Field Based Activities -**

Here STs are offered choices to opt for interdisciplinary, trans-disciplinary subjects like music development. There are papers like Mathematics, Financial Literacy, Futuristic Science, and con Curriculum, Fine Arts, Yoga, Practical Phonetics, which develop professional efficiency. In the Program STs have a choice to opt for more methods. It aims at broadening their outlook and making was thought of following requests by school principals and even some alumni to prepare STs to the possible, making them more generalists. The focus was on interdisciplinary approach and help your classes and assembly sessions at schools more fruitfully.

File Description

Do

List of activities conducted in support of each of the above

Documentary evidence in support of the claim

Any other relevant information

Photographs indicating the participation of students, if any

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative 200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Education Functional differences among them Assessment systems Norms and standards State-wise variations International a

Central Board of Secondary Education is a board for the schools under the Union Government of India and curriculum for the schools in India. This standardized curriculum is mostly preferred by parents to their job (Central Government).

- In CBSE, the main focus is given to science, maths and application based subjects.
- Mode of instruction followed in CBSE schools is English and Hindi.
- All central government schools have follows guidelines of CBSE.
- CBSE uses Continuous and Comprehensive Evaluation in its grading system.
- It gives importance to scientific methods in teaching subjects.

State Board is a board for schools under the state Government. Each state has its own education of education and examinations for the schools in that state.

- State Board gives preference to the regional language, culture, state level topics and conc
- Mode of instruction followed in state board schools is English and regional languages.
- Only the schools registered with the state board follow the policies.
- Each state has its own grading system for schools.
- It gives importance to practical implications in teaching subjects.. Diversity expresses it is full of students and staff with diverse and amazing backgrounds, abilities and skills.

File Description

Action plan indicating the way students are familiarized with the diversities in Indian school systems

Documentary evidence in support of the claim

Any other relevant information

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the w during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding learning engagements and to make them ready for the professional field in not more than 100-200 words

Our institution follows student-centred approach which focusong on the need of the student teach teaching methods and techniques such as cooperative learning, inductive learning, problem solvi taught through. Micro teaching, Bridge Lesson and Practice Teaching. Micro- teaching is a moderr which many skills like Stimulus variation, Expalnation, Questioning, Narration, Demnstration, E Communication, are taught. During Micro Teaching the students teacher enhance their capabilities explanations, giving examples, black board writing, demonstration and narration. Before commenc are trained through Bridge lesson, where they integrate all the skills learnt during Micro Teach

Internship is the core part of Teacher Training program so it is necessary for the student teach abilities in all respects. The purpose behind it is to give first hand experience of academic wc

During Internship the student teachers participate in all curricular, co-curricular and extra- an dassist the school teachers in conducting morning assembly, arranging sport events, Annual I guidance to students with personal attention , office work, reporting of various government sch of other teachers lesson, school teachers meeting, attendance record, participation in parent - professional development, planning of school activities etc.

File Description

Documents

Documentary evidence in support of the claim

Any other relevant information

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum - semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

Four of the above

File Description

Docum

Sample filled-in feedback forms of the stake holders

Any other relevant information

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

Feedback collected, analyzed

File Description

Stakeholder feedback analysis report with seal and signature of the Principal

Action taken report of the institution with seal and signature of the Principal

Any other relevant information

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

55

2.1.1.1 - Number of students enrolled during the year

55

File Description

Docu

Data as per Data Template

Document relating to sanction of intake from university

Approval letter of NCTE for intake of all programs

Approved admission list year-wise/ program-wise

Any other relevant information

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

40

2.1.2.1 - Number of students enrolled from the reserved categories during the year

40

File Description

Data as per Data Template

Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)

Final admission list published by the HEI

Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year

Any other relevant information

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

File Description

Documer

Data as per Data Template

Certificate of EWS and Divyangjan

List of students enrolled from EWS and Divyangjan

Any other relevant information

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness and also the academic support provided to students Describe the assessment process at entry level to identify different learner readiness to undergo professional education programme and also the academic support provided to students, in not more than

Assessment of the admitted students at the entry level is an integral part of the post admission done on merit basis the college carries out separate assessment to understand the larger spectrum institution has made the following provision:- 1. Face to face interview with the Principal, PTA parents, questionnaire administered to wards to know their necessities in course completion. 2. beginning of the course to identify students' knowledge in all the seven respective methodologies students' content competence as they come from diverse linguistic backgrounds and vernacular skills in designing and implementing the workshop and remediation programme undertaken later.

3. "Talent Hunt Day" is celebrated to know the hidden talent of the students. Student teachers "Myself" on the first day of the academic year.

4. A teaching aptitude test is conducted at the beginning of the academic year.

5. Induction programme for 10 days begins with assembly wherein the seniors and faculty conduct welcome to the fresher's gathered.

6. Interaction of Principal and faculty with students, self-introduction, orientation about college Literary Activities, Syllabus Orientation, Enacting, Talk by eminent professionals which include Plantation, Mentoring, Value added courses are the main areas focused upon.

File Description

Documentary evidence in support of the claim

Documents showing the performance of students at the entry level

Any other relevant information

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs

Six/Five of the above

File Description

Data as per Data Template

Relevant documents highlighting the activities to address the student diversities

Reports with seal and signature of Principal

Photographs with caption and date, if any

Any other relevant information

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity **Two of the above**

File Description

Relevant documents highlighting the activities to address the differential student needs

Reports with seal and signature of the Principal

Photographs with caption and date

Any other relevant information

2.2.4 - Student-Mentor ratio for the academic year

1 : 13

2.2.4.1 - Number of mentors in the Institution

5

File Description

Data as per Data Template

Relevant documents of mentor-mentee activities with seal and signature of the Principal

Any other relevant information

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning and such learning mode/s for different courses of each programme in not more than 100-200 words.

This B.Ed curriculum consists of use of multiple approach in teaching learning process. The over experiential, constructivist, participatory, collaborative.

Experiential learning: This learning method is used in Area B-curriculum and pedagogic studies as experiments. When students do experiments, they get knowledge practically. Students learn by doing. Knowledge is consolidated and internalized through field visits, projects, case studies to provide simulation and develop far sightedness in their pursuit for seeking solutions equipping them with career prospects.

Participative learning: PE-4-Perspectives in Education in this subject Health, Yoga and physical education. Students practise yoga, Asanas, kriyas, Surya Namaskar so its participative learning. The college's Challenge- Plantation drive, Swachh Bharat Mission and Health awareness programme allow students to imbibe patriotic fervor, an aesthetic sense of social responsibility and welfare thereby adding to the :Area-C- This learning method is used in the Engagement with the Field/Enhancing Professional Capabilities techniques and skills of teaching .

Problem Solving: Action research demonstrates to the students how a classroom problem could be resolved collectively within the classroom environment to create remediation. Students imbibe observational thinking, analytical reasoning, logical planning and problem solving abilities.

File Description

Course wise details of modes of teaching learning adopted during the academic year in each programme

Any other relevant information

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management System Resources and others excluding PPT during the year

04

File Description

Docum

Data as per Data Template

Link to LMS

Any other relevant information

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning academic year

55

File Description

Documen

Data as per Data Template

Programme wise list of students using ICT support

Documentary evidence in support of the claim

Landing page of the Gateway to the LMS used

Any other relevant information

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports

Four of the above

File Description

Data as per Data Template

Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations

Geo-tagged photographs wherever applicable

Link of resources used

Any other relevant information

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and au keeping oneself abreast with recent developments in education and life

Working in teams-.In our college continuous mentoring is done by teachers. Mentor guides to students and problems. Student teachers are encouraged and guided to participate scholastic and co-scholastic activities. A workshop was organized for working in teams, on 15/06/2021.

Dealing with student diversity-In our college, a programme on dealing with student diversity was conducted. Diversity in the classroom teaches students to appreciate different perspectives and draw strength from student diversity. It gets to know students, maintaining consistent communication, acknowledging and appreciating their individuality.

Conduct of self with colleagues and authorities-Students are made aware of the vision, mission, ethics and exposed to the qualities such as soft skills, body language, team-spirit, co-habitat skills, self-conducting habits with stakeholders, within the community other than the professional self with colleagues and authorities was conducted on date 20/07/2021.

Balancing home and workplace- In our college a program on Balancing home and workplace was organized on 19/08/2021. Guidance was provided to students about how to keep fresh and stress free surroundings are organized.

Keeping oneself abreast with recent developments in education and life- Awareness programmes are organized to acquaint them with current updates in the areas of knowledge, technology and evaluation. The emerging issues, news updates, reading and reflecting on educational innovations which motivate them for research.

File Description

Documents

Documentary evidence in support of the claim

Any other relevant information

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global

Five/Six of the above

File Description

Data as per Data Template

Documentary evidence in support of the selected response/s

Reports of activities conducted related to recent developments in education with video graphic support, wherever possible

Any other relevant information

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. and

The institution has enough human and non-human resources like a spacious well stocked e-library International Research Journals, reference books, newspapers ect. to promote intellectual excel

Various programs like Morning Assembly, Educational Tours, various competitions, annual sports, Rangoli, Mehendi Competition, gathering, Tree plantation all these activities engage the teachers these are organized during the whole year. Life Skills based education is a form of education that life skills such as effective communication, interpersonal relations, empathy etc. In our college Skill- Effective Communication in English on date 24/06/2021. Curricular and Co-curricular activities which keeps the students active throughout the year. These activities mould the personality of

Formative teaching in the class inculcates life skills and values such as life-long learning, life awareness and reasoning, digital literacy and empathy.

The value added course Reading and Reflecting on Text helps to develop role play, dramatics, self develops through value based lessons.

Language Across the Curriculum implementing a blend of flipped learning, blended learning and e taught to develop pictorial understanding of concepts. Students are sensitized to the "Three Ls reflect on their daily experiences, making observations and brain storming ideas. They are required recording of their observations and experiences.

File Description

Documents

Documentary evidence in support of the claim

Any other relevant information

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

Seven/Eight of the above

File Description

Data as per Data Template

Documentary evidence in support of the selected response/s

Reports of activities with video graphic support wherever possible

Any other relevant information

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

Six/Seven of the above

File Description

Data as per Data Template

Reports and photographs / videos of the activities

Attendance sheets of the workshops / activities with seal and signature of the Principal

Documentary evidence in support of each selected activity

Any other relevant information

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as ‘anchor’, ‘discussant’ or ‘rapporteur’ Classroom teaching learning situations along with teacher and peer feedback

Three of the above

File Description

Data as per Data Template

Details of the activities carried out during the academic year in respect of each response indicated

Any other relevant information

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

Four of the above

File Description

Data as per Data Template

Samples prepared by students for each indicated assessment tool

Documents showing the different activities for evolving indicated assessment tools

Any other relevant information

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations

Four of the above

File Description

Data as per Data Template

Documentary evidence in support of each response selected

Sample evidence showing the tasks carried out for each of the selected response

Any other relevant information

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event

Four of the above

File Description

Data as per Data Template

Documentary evidence showing the activities carried out for each of the selected response

Report of the events organized

Photographs with caption and date, wherever possible

Any other relevant information

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study

Three of the above

File Description

Data as per Data Template

Samples of assessed assignments for theory courses of different programmes

Any other relevant information

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts : more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on req Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of st school set ups

Internship programme for any Student-teacher is very essential component and important part of institute plans internship programme very systematiclly. before sending our Sts to internship all kinds of support and motivation to each and every student to attain their goal.

For internship programme we have been selected four schools but due to COVIDE-19 Pandemic only programme in this academic year. So for internship we have selected only two schools, one of th Khiroda and another wasPragati Vidyalay, Rosoda.

For the orientation of school Principals, Supervisors and school teachers meeting is conducted defined as a mentor in Practice teaching school.

As per KBCNM University syllabus in order to orient the students every college has to conduct t weeks. As per the guidelines provided by university, our institute conducts this programme and

role at school, functions of school, record keeping, Action Research, assessment of students, co-extracurricular activities. Sudden observation visit to internship, Streamlining modes of assess the salient features of this orientation programme.

Each school also deposes a Mentor teacher for proper guidance in day-to-day functions of school teachers along with the Principal assess them regularly to manage their class, day-to-day activities handle their given tasks of concern schools.

File Description

Documents

Documentary evidence in support of the claim

Any other relevant information

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

15

File Description

Document

Data as per Data Template

Plan of teacher engagement in school internship

Any other relevant information

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning - home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities-experience/exposure Preparation of progress reports

Nine/All of the above

File Description

Data as per Data Template

Sample copies for each of selected activities claimed

School-wise internship reports showing student engagement in activities claimed

Wherever the documents are in regional language, provide English translated version

Any other relevant information

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 v ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school

We adopt a monitoring mechanism of supervision in which every stakeholder plays an effective role and it also ensures optimal impact of internship.

Role of Teacher Educator- Role of teacher educator in internship programme is as monitoring student learning, curricular, co-curricular and extra-curricular activities. Also teacher educator succeeds and observes their lessons, activities and Provides guidance to students. Teacher educator observes curricular, co-curricular and extracurricular activities and their performance.

Role of School Principal- Role of school principal is to monitor the work of school. School principal oversees process, observes curricular, co-curricular and extracurricular activities. As the administrator also observes activities of internee and provide guidance to achieve their goal.

School Teacher- Teacher observes the lessons of internee and provide feedback to them. Also internee and experienced teachers learn the strategies of effective teaching. School Teachers do all over feedback. It helps the STs to enrich themselves.

Role of Peers- Each trainee teacher observes each method eight lessons of Peers. Total 16 lessons observed by each trainee teacher and four lessons of other methods observed by peers. Peers help in the process of teaching during internship program. Internee actively participate in Sports and community exercises.

File Description

Document

Documentary evidence in support of the response

Any other relevant information

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

Four of the above

File Description

Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)

Two filled in sample observation formats for each of the claimed assessors

Any other relevant information

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness

Four of the above

File Description

Format for criteria and weightages for interns' performance appraisal used

Five filled in formats for each of the aspects claimed

Any other relevant information

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

05

File Description

Data as per Data Template

Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal

English translation of sanction letter, if it is in regional language

Any other relevant information

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

05

File Description

Data as per Data Template

Certificates of Doctoral Degree (Ph.D) of the faculty

Any other relevant information

2.5.3 - Number of teaching experience of full time teachers for the during the year

Docum

05

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

05

File Description

Copy of the appointment letters of the fulltime teachers

Any other relevant information

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with policies and regulations

The teachers are the backbone of any institution. No any institution survive more without capable teachers. Our institution is very helpful in updating their teachers professionally. so all the Ph. D degree and guiding the students for obtaining Ph.D.

This college of Education, Khiroda has been established in June 1970 and enjoys the status of 2 principal's guidance all faculties have undergone the study of National Education Policy-2020. that at least 05 lectures on NEP-2020 has to be delivered in the next Academic year 2021-2022 NEP-2020 for effective implementation in B.Ed. programme.

As a part of professionally upgradation, all faculties participate and present their Research in Seminars and Conferences. College has subscribed N-List facility. All the faculty members have peer reviewed and UGC-CARE Listed approved Journals. Our College library has rich source of books for benefit. In college post Graduate Research centre is available for Research activities. University Competitive Examinations are subscribed and studied by teachers for professional development.

The faculty apply PowerPoint Presentations of their teaching subjects in B.Ed. Classes. They apply various Techniques in teaching-learning process in class rooms. Discussions are held in the staff Academic meetings to share challenges and shared views among teachers for professional development.

File Description

Documentary evidence to support the claim

Any other relevant information

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous highlighting its major components in not more than 100-200 words

The institution has adopted continuous internal evaluation system for the developmnet of studer two internal exam/ tests are conducted. as per the guideline provided by affiliating university yearly pattern. STs has to write assignment ofeach theory paper for 20 marks each. We organise Elocution Competition and different cultural programmes for the enhancement of capabilities of relflected in their performance.

InArea C -AContinuousComprehensive Assessment of Life Skills Education,Disaster Management, Rea Texts,Parenting Education. Environmental Studies ,School Management, Drama and Art in Educatior Various tools, techniques and skills of teaching, Microteachingis conducted and Student respons

Thus the college conducts two tests of the concern subjects. as well as preliminary Exam at the on student capacity development.

Predominantly, evaluation system is diverse and uses different types of assesment tools and te Field work, Paper Presentation, Conducting Projects, preperation of Teaching material/ aids, IC the students are evaluated continuously by the faculty.

Assignments allotted are focussed on deriving critical thinking, problem solving and self- refl activities search for efficacy in team work, compilation, presentation skills, analyzing and sh

File Description

Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal

Any other relevant information

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

Five of the above

File Description

Copy of university regulation on internal evaluation for teacher education

Annual Institutional plan of action for internal evaluation

Details of provisions for improvement and bi-lingual answering

Documentary evidence for remedial support provided

Any other relevant information

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The mechanism of college to deal with examination related grievances is transparent, time bound approach the principal, faculty to redress their examination related grievances as per the req college has set up a grievance redressal committee. The chairman of the committee is the Princi members of the committee. Students who are not comfortable approaching Faculty or the Principal can use the suggestion box to drop in their dissatisfaction. An examination committee operates discussed in the committee meeting and resolved. If any student feels that marks given are not revaluation by following the stipulated norms. The paper is re-checked by the subject teacher , and if the change is found it is rectified.

The marks obtained by the students in internal assessment tests are displayed on the notice boe constantly evaluated by faculty regarding theory lectures, labs, assignments, unit tests and Mi defined strategies and displayed on the notice board.

File Description

Academic calendar of the Institution with seal and signature of the Principal

Any other relevant information

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adherin Internal Evaluation in the institution in not more than 100-200 words.

Before the commencement of the academic year, the institution prepares an Academic Calendar cat regarding the teaching- learning schedule, various events to be organized, Micro-teaching, Curr curricular activities, dates of internal, Preliminary and University Examination etc. As attend programme, practice teaching and practicals are followed as scheduled. The Academic Calendar fol affiliating University. The orientation and field work, practicals and showcasing of projects a Examination Committee monitors the overall internal assessment process and moderation if needed

Before conducting the activities the information is displayed on notice board as per the Acaden Celebrations are also held during the end of the academic year.

The head of each department monitors the quality of teaching- learning through daily monitoring done through departmental meetings and staff meetings.

Preparation of subject wise Test-1, Test-2 and pre-examination schedule for internal evaluation made to complete the internal evaluation work as per the action plan prepared in the year 2020-COVID-19, many changes had to be made in the implementation of the internal assessment action plan carried out within the stipulated time of the university.

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which internal CLOs with the teaching learning process in not more than 100 - 200 words.

The teaching learning process of the institution is students- centric with experiential, participatory and other emerging pedagogical approaches. The essence of teaching lies in the art of convincing interactive process. The variations in the pedagogies include customizing to the diverse needs curriculum creates a link between learner, syllabus, content, skills with required support systems defined in the course outcomes are mapped to programme outcome to identify the differential in that are sustainable.

In our institution, PLOs and CLOs ensures the program learning outcomes, course learning outcomes curricular, co curricular and extra curricular activities. The practical activities in alignment Seminar Presentation, Observations, Practice Lessons etc. which facilitates reflective thinking based learning enables interaction with real- world experiences enhances problem solving skills, ethical awareness and reasoning to strengthen pedagogical components.

Teaching practice sessions conducted in- house as peer teaching, innovative teaching and inter pedagogical skills to attain course outcome through planning. Guest lectures expand the scope to understand their applications, to create a bridge between special schools and others, developing to nurture teachers ethically committed towards human values with a sense of respect for diverse

File Description

Documentary evidence in support of the claim

Any other relevant information

2.7.2 - Pass percentage of Students during the year

File Description

Data as per Data Template

Result sheet for each year received from the Affiliating University

Certified report from the Head of the Institution indicating pass percentage of students program-wise

Any other relevant information

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and improvements

The progress of students performance and personal attributes on learning task is monitored by v first term exam, pre- annual exam. The theory papers such as PE-1 learning Teaching in childhoc in contemporary India and general school , society. PE-3- Language across the curriculum , Know yoga and physical education.and CPS I and II , curriculum and pedagogic studies of school subje observed in cognitive nature. Internal and University examination is conducted for theory paper are assessed subjectwise by the faculty and remarks are given on that paper for improvement.

Personal attainment like Self- awareness, Self- worthiness, good listening skills, articulation learning strategies, creation of caring environment, developing empathetic feelings and higher activities are practiced during internship are evidences of learning outcome of professional ar

Exposure to Special School visits and door-to-door survey for developing a positive community l needs.

The Choice Based Credit System (CBCS) is a universal assessment system which was implemented i student teachers attain the idea of assigning credits and transfers hours into merit card.

during Micro- teaching the student teachers present a lesson of concern skill as well as observ helps to develop professional skills.

File Description

Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved

Any other relevant information

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

06

File Description

Number of students achieving on an average 70% or more in internal assessment activities during t

Record of student-wise / programme-wise / semester-wise internal assessment of students during the year

Any other relevant information

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered which the assessment task and the performance of students reflect their initially identified learning needs in not more than 10

An initial effort is taken to assess the developmental stages of Pre-service teachers and judge for the specific needs of the batch enrolled. Functioning of the institution is explained to as commitment towards self and society while they interact during ice-break sessions. This performance attitudinal dispositions which are attended to and formed during the formative phase. Their ene

After teaching of theory papers students grasp knowledge and achieve learning experiences. Performance using various tests, tutorials, term papers, terminal exams, annual/university exam and other assessed by teachers. In the assessment process, knowledge and skills of students is assessed as to students and students improve their knowledge. It helps to identify the weaknesses so that suggestions for improvement.

Literature on Teacher Education has multitudinous theories regarding the developmental stages of academics to practicals, specific assessment strategies are applied through the continuous interaction are not only deconstructed and reconstructed but the in-service teachers are placed as observer imitators, practitioners, before they articulate and absorb the styles of teaching. Demonstrations they reflect on their own growth. The student teachers complete the task oriented activities.

File Description

Documents

Documentary evidence in respect to claim

Any other relevant information

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

<https://docs.google.com/spreadsheets/d/1xy5P-nTJq3vQ10Ke0LCiYFpD7YbI92gU9N5L1gUO6R4/edit?usp=dr>

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description

Documents

Data as per Data Template

Sanction letter from the funding agency

Any other relevant information

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year

0

File Description

Sanction letter from the funding agency

Income Expenditure statements highlighting the research grants received certified by the auditor

Any other relevant information

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research

Four of the above

File Description

Data as per Data Template

Institutional Policy document detailing scheme of incentives

Sanction letters of award of incentives

Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal

Documentary evidence for each of the claims

Any other relevant information

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports

Four of the above

File Description

Documentary evidences in support of the claims

Details of reports highlighting the claims made by the institution

Reports of innovations tried out and ideas incubated

Copyrights or patents filed

Any other relevant information

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

14

File Description

Data as per Data Template

First page of the article/journals with seal and signature of the Principal

E-copies of outer jacket/contents page of the journals in which articles are published

Any other relevant information

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-pro

3

File Description

Data as per Data Template

- First page of the published book/chapter with seal and signature of the Principal

E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international proceedings per teacher

Any other relevant information

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

05

File Description

Data as per Data Template

Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal

Any other relevant information

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

34

File Description

Event-wise newspaper clippings / videos / photographs with captions and dates

Report of each outreach activity with seal and signature of the Principal

Any other relevant information

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender s Mission during the year

30

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

30

File Description

Data as per Data Template

Documentary evidence in support of the claim along with photographs with caption and date

Any other relevant information

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to c
which outreach activities conducted sensitized students to social issues and community development in not more than 100-200

Our institution is striving for live its Vision, "Enlightening the masses through Education" sc
 community. college carried out various activities for the community such as, Beti Bachao Abhiya
 Empowerment, Gender sensitization programme and many more. The institution makes sure that stude
 relevant issues of the under privileged to address the issue and serve the needy encouraging th
 community oriented programmes. The college gives exposure through various in-house Green Envirc
 including tree plantation, Plastic Free Environment, Swatchh Bharat Abhiyan, Best from Waste et
 imbibe Environmental Values among students also enrich the life experience for them.

College conducts awareness programme on AIDS, Health & Hygiene, Cleanliness etc. Students perfe
 them. The college carried out a survey with local community on various daily activities such as
 scholarships, health and hygiene, cleanliness.

Due to the prevalence of Covid-19 some programmes was organized through online mode. It included
 current status of women, gender discrimination. The aim of this programmes was to create awarer
 social problems and to motivate them to work in the social work along with teaching.

File Description

Docu

Relevant documentary evidence for the claim

Report of each outreach activity signed by the Principal

Any other relevant information

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the y

0

File Description

Documei

Data as per Data Template

Appropriate certificates from the awarding agency

Any other relevant information

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

5

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

01

File Description

Data as per Data Template

List of teachers/students benefited by linkage - exchange and research

Report of each linkage along with videos/photographs

Any other relevant information

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corpor

06

File Description

Data as per Data Template

Copies of the MoU's with institution / industry/ corporate houses

Any other relevant information

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint

Five/Six of the above

discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description

Data as per Data Template

Report of each activities with seal and signature of the Principal

Any other relevant information

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching -Learning as per the minimum not more than 100 - 200 words

Provision for adequate infrastructure facilities for teaching and learning has always been a priority. The Institute abides by the norms provided by NCTE and KBC NMU, Jalgaon. The Institute has a total built area of 3291.99 Sqm.

The college established in 1970, with a campus spread of sq. mts. of land.

It offers the B. Ed course of Two-year duration for which infrastructural facilities are provided. The college has adequate number of classrooms, laboratories, library and reading room and other facilities for the learning process.

Classroom Facilities: The college has 10 well-ventilated and spacious classrooms with comfortable furniture and LCD Projector. The college has Multipurpose Hall and two seminar rooms with adequate seating capacity for workshops, seminars and conferences.

Laboratories: There are eight well equipped laboratories for carrying out curriculum-oriented activities in the subjects- Science, Psychology, Computer, Mathematics, Curriculum and Geography. There are ICT Resource Centre, Music Resource Centre, Health & Yoga/ Physical Education, with adequate facilities. The college has Principal's Cabin, Staff Room, Administrative Office, Visitor's Room, Separate Common Room, Canteen, Parking Space, Store Room, Multipurpose Playfield, Open Space for Additional Accommodation. Hostels are available. Computing Facilities with 25 computers with Wi-Fi and LAN facility.

File Description

Docu

List of physical facilities available for teaching learning

Geo-tagged photographs

Any other relevant information

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

10

File Description

Documents

Data as per Data Template

[View File](#)

Geo-tagged photographs

[View File](#)

Link to relevant page on the Institutional website

https://sgvpcocok.org/uploaded_files/412.4%20List%20of%20ICT%20facilities%20in%20classrooms%20and%20seminar%20halls%20with%20ICT%20facilities

Any other relevant information

[View File](#)

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

20,200/-

File Description

Data as per Data Template

Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the P

Any other relevant information

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software not more than 100 - 200 words.

The institution offers its students state of the art library facilities with an access to INFLI the faculty, students, staff and remote users in providing the required learning and research r

The college has done automation of library with Mastersoftware- Library Manager Software. Data with LibMan Software since the automation of library.The college journeyed from a manual facili

Library Management System. Acquisition of books is processed through LibMan Software entering the acquisition is done at technical section.

The Periodical Section in the library is well designed to sit for longer hours to refer the Journals.

Computer OPAC System is placed to search the catalogue of periodicals at the entrance of the section. All processing are done through the LibMan Software. Subscriptions, renewals, missing issues, communication are done at the technical section and periodical section.

OPAC (Online Public Access Catalogue) users after entering into the library, they can check the books in the library through the OPAC module. Computer Systems are placed near the entrance of the library to check the books and the user accounts on their own.

File Description

Documents

Bill for augmentation of library signed by the Principal

Web-link to library facilities, if available

<https://sgv.edu.in>

Any other relevant information

No

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for teachers and students in not more than 100 - 200 words

The library of the college serves as gateway to the world of knowledge for perspective teachers and students. It provides books to ignite their minds and cultivate reading habits. Our library offers free Internet access facilities which are required by students, research scholars and faculty for conducting research and other research oriented activities etc.

The college has subscribed services of National Library and Information Services Infrastructure under ID , which is jointly executed by INFLIBNET Centre. National Library and Information Services Content (N-LIST) provides access to more than 6,000 e-journals and more than 1.90,000 e-books.

The college library provides remote login facility of to all Students studying in B.Ed Course, to access digital resources online subject to following conditions:-

- Users can access online journals and e-books as per guidelines (rules) set up under e-resource policy.
- The information retrieved from these e- resources through remote/ campus access facility is for academic purposes and not for any commercial gains.

- If a user found violating the above mentioned conditions, he/she is liable to face strict c
the Principal of the college.

File Description

Landing page of the remote access webpage

Details of users and details of visits/downloads

Any other relevant information

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

All of the above

File Description

Data as per Data template

Receipts of subscription /membership to e-resources

E-copy of the letter of subscription /member ship in the name of institution

Any other relevant information

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs) 23864

File Description

Data as per Data Template

Income Expenditure statements highlighting the expenditure on purchase of books, journals, e- resources with seal and signature of Chartered Accountant

Any other relevant information

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academi

30

File Description

Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal

Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution

Any other relevant information

Documents

[View File](#)

https://sgvpcoek.org/uploaded_files/4.2.5%20

[View File](#)

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education - general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

Three of the above

File Description

Data as per Data Template

Any other relevant information

Documents

1

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of update

To meet the digital challenges, the college provides a wide range of ICT Facilities for the executive administrative activities in an easy, efficient and transferent manner. the college provides ac Printers, Scanners, Smart Boards with Projector etc to help students and Faculty to carry out a

The college has well established mechanism for upgrading and deploying ICT to ensure effective year, sufficient budget is allocated by the Management of the college for annual maintenance ar The college has appointed technical staff for maintaining hardware and ICT Infrastructrure in t

The college has 12 classrooms and seminar rooms which are well equipped with ICT like Computer, facility. There are 18 Computers in the college which are loaded with latest versions of essential anti-virus periodically, formatting of computers and replacing of hardware is done timely.

To meet the ICT needs, the college is using Airtel broadband with the bandwidth of 50 mbps speed facility to all stakeholders.

The college has done automation of library with Mastersoft Library Manager Software. Data entry LibMan Software. and operate under the 'Open Access System' which gives user friendly interface

File Description

Document related to date of implementation and updation, receipt for updating the Wi-Fi

Any other relevant information

4.3.2 - Student - Computer ratio during the academic year

5:1

File Description

Data as per data template

Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal

Any other relevant information

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line)

Opt any one:

D. 50 MBPS - 250MBPS

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

Two of the above

File Description

Data as per Data Template

Link to videos of the e-content development facilities

List the equipment purchased for claimed facilities along with the relevant bills

Link to the e-content developed by the faculty of the institution

Any other relevant information

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR 87273)

File Description

Data as per Data Template

Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant

Any other relevant information

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities

The college has an established system for maintenance and utilization of physical, academic and academic year adequate budget is sanctioned by the management of the college to ensure maintenance facilities in the classroom, laboratories, library, sports etc. the college makes effective arrangement of furniture and other equipment available in the campus. For the smooth functioning of the systems have been formed.

The college laboratories are fully functional with all necessary materials, apparatuses and equipment fire extinguisher. Stock registers are maintained for every laboratory.

Computer laboratory has adequate number of computers with required component configuration and software.

The college library is well maintained in tune with the changing academic needs of the students the library matters and ensures its smooth functioning.

The college campus is maintaining by the Maintenance Committee of the college, which looks after facilities like safe drinking water, waste management, washrooms, electric work, plumbing and water on daily basis.

Sports Committee takes the responsibility to augment and maintain sports facilities - both indoor

The green cover of the campus is well maintained by our supporting staff, faculty and students. of classroom, laboratories, seminar rooms, library etc. are done by supporting staff.

File Description

Documents

Appropriate link(s) on the institutional website

https://sgvpcоек.org/uploaded_files/4.4.2%20List%20

Any other relevant information

[View File](#)

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning

Five fo the above

File Description

Data as per Data Template

Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal

Sample feedback sheets from the students participating in each of the initiative

Photographs with date and caption for each initiative

Any other relevant information

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable

Nine or more of the above

File Description

Documents

Geo-tagged photographs

Any other relevant information

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description

Data as per Data Template for the applicable options

Institutional guidelines for students' grievance redressal

Composition of the student grievance redressal committee including sexual harassment and ragging

Samples of grievance submitted offline

Any other relevant information

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

Two of the above

File Description

Data as per Data template

Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter

Report of the Placement Cell

Any other relevant information

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators

04

Total number of gra

14

File Description

Do

Data as per Data Template

Reports of Placement Cell for during the year

Appointment letters of 10 percent graduates for each year

Any other relevant information

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

03

File Description

Data as per Data Template

Details of graduating students and their progression to higher education with seal and signature of the principal

Documentary evidence in support of the claim

Any other relevant information

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

01

File Description

Data as per Data Template

Copy of certificates for qualifying in the state/national examination

Any other relevant information

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student c institutional functioning and contribute for students welfare in not more than 100 - 200 words

The institution has a well constituted Student Council that meets formally and informally. The s student body. the purpose of this council is to give students an opportunity to develop leaders responsible activities. Student Council in our institute is formed as per the norms led down by with academic competence is nominated as the Class Representative (C.R)

The Principal is the chairperson, calls for regular meetings with Student Council to discuss abc other activities of the college thus decentralizing the power of decision making to them followi protocol.

The function of the student student council is based upon institutional guidelines. Student cov and manage various academic, co-curricular, extra-curricular activities and events such as danc Essay writing, debate, college magazine, Cleanliness drive, celebration of the days of National etc. Student Council serves as a bridge between the students and the administration.

A democratic environment in the campus enable the members to take interest in arranging the sup phases. Student's representatives are a part of various committees and clubs. All the activitie leadership role of members.

Students avail the opportunity of developing the soft skills that enhance their employability a presentable.

File Description

Copy of constitution of student council signed by the Principal

List of students represented on different bodies of the Institution signed by the Principal

Documentary evidence for alumni role in institution functioning and for student welfare

Any other relevant information

5.3.2 - Number of sports and cultural events organized at the institution during the year

0

File Description

Data as per Data Template

Reports of the events along with the photographs with captions and dates

Copy of circular / brochure indicating such kind of events

Any other relevant information

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any

The Sane Guruji Vidya Prabodhini Comprehensive College of Education, Khiroda Dist. Jalgaon has since 2004. A remarkable addition of new Alumni members is a common practice every year. It meets periodically means to improve the academic environment of the institution as well as to exchange views on the opportunities. Alumni Association of the institution contributes in the growth and development

The alumni members, who are working on various prestigious designations such as principals, heads of institutions, coordinators, counsellors and many more are helping in the placement of our students in different fields. They are also invited to the institution on various occasions like Teacher's Day, Annual Function, Orientation, etc. They share their personal experiences during their professional capacities. They are also frequently invited to give practice teaching and internship program.

Extension lecture on fitness and health was given by our alumni member Shri. P. P. Chaudhari (former principal of the institution).

Alumni are invited as resource person for workshops, conferences and many more activities. They help in the recruitment process.

The Association actively helps in organizing various inter collegiate competitions, seminars, workshops and other activities.

With the above stated objectives, College continuously makes its efforts to become a bridge between the institution and the alumni.

File Description

D

Details of office bearers and members of alumni association

Certificate of registration of Alumni Association, if registered

Any other relevant information

5.4.2 - Alumni has an active role in the regular institutional functioning such as
Motivating the freshly enrolled students Involvement in the in-house curriculum

Five/Six of the above

development Organization of various activities other than class room activities
Support to curriculum delivery Student mentoring Financial contribution
Placement advice and support

File Description

Documentary evidence for the selected claim

Income Expenditure statement highlighting the alumni contribution

Report of alumni participation in institutional functioning for the academic year

Any other relevant information.

5.4.3 - Number of meetings of Alumni Association held during the year

2

File Description

Data as per Data Template

Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Associatic

Any other relevant information

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, r them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motiv than 100 - 200 words

Alumni Association Established in 2004, creates and maintains a life-long connection between th collaboration with extremely dedicated volunteers, the Alumni Association works to connect alun unforgettable Institutional experience through a diversity of events, programming and services. are actively involved in the various aspects of improving quality in the institution. They are workshops for professional development. The rich practical experiences they bring are tapped ar through report writing. Regular communications are through whatsapp with regard to educational matters. They continuously motivate, nurture special talents by providing a common platform for sharing of knowledge and experiences of their teaching.

By facilitating relationships between students and alumni during various events, a deep connect alumni and the Institute itself. The mission of the Association is to foster strong bonds among

to keep alumni informed and create a network enabling them to remain engaged with their alma mater through the Association's programmes and services.

Involvement of Alumni: Developing an active and engaged alumni network empowers both the Institution. The Institution organizes an orientation programming in the very beginning of commencement of the academic year (usually alumni) is invited to deliver a motivating lecture.

File Description

Documents

Documentary evidence in support of the claim

Any other relevant information

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and other bodies of the institution in not more than 100 - 200 words.

The apex governing body is the Janata Shikshan Mandal, Khiroda (JSM). The trustees have vast experience in education. The trustees have established many institutions. The growth and development of this institution is due to their leadership role in the institutional activities. For effective functioning, the College Development Committee is constituted as per guidelines of the University. It reviews the activities of the college and provides guidance for development and other administrative matters. It also deliberates upon financial matters and the management believes that effective leadership creates an environment conducive to participatory processes, effective functioning of the institute.

1. JSM helps in enhancing teaching-learning processes by encouraging TEs to conduct workshops and other events and appreciating, even awarding them in special ways.
2. Regular meetings of Heads of various institutions are held wherein presentations on varying issues are made by the institutions.
3. Governing Body/ College Development Committee meetings are held quarterly in order to ensure the growth and development of the college.
4. The management reveals its faith in the college by providing enough freedom and non-interference in the college activities. However common decisions related to academic and administrative activities are taken by the management.

File Description

Vision and Mission statements of the institution

List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal

Documentary evidence in support of the claim

Any other relevant information

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management in not more than 100 - 200 words

The academic and the administrative activities of the institution are decentralized by assigning different responsibilities to different committees and clubs for the smooth functioning of the institution. The Principal is made in charge of each committee. With the assistance of the student representatives and the other staff members, the responsibilities are carried out.

The faculty in charge plans and executes the assigned activities and submits reports to the Principal. The Principal is free from the student teachers. Teacher Educator of various courses, committees and clubs are responsible to take decisions in consultation with the principal. They also have freedom to incur expenses, purchase of office.

Decentralization gives the Departments the genuinely necessary self-sufficiency, adaptability and autonomy in their space territory. Decentralization, Participation, Involvement and Accountability are the key factors for the quality arrangement of the Institution. The College follows the policy of decentralization.

The Governing Body delegates all the academic and operational decisions based on policy.

A team of Faculty members and Students coordinate the co-curricular and extra-curricular activities.

Other units of the college like sports, Cultural Dept., library etc. have operational autonomy. Committees and students are involved from various departments in the decision-taking process.

File Description

Relevant documents to indicate decentralization and participative management

Any other relevant information

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the effort to maintain transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

Our institute maintains complete transparency in its financial, academic, administrative and vision, mission, objectives and procedures and disseminating them at all levels.

Financial : All expenditure proposals are budgeted by the Finance Committee and approved by the and external auditing is a practice of this college. The audited report is generated automatically uploaded on its website. All expenditure proposals undergo strict financial scrutiny at various and Governing Body. All its purchases are made in a transparent manner strictly as per norms.

Academic : The academic plan, is prepared in advance through Academic Calendar communicated and plan is clearly explained to all students in a compulsory orientation programme on admission, a The credits and outcomes are clearly specified. The internal assessment, ensures that students sheets and monitor their progress, performance and fairness in the evaluation. Remedial session

Administration : We follow the transparency in administrative functioning. Staff Promotions are a transparency, employees can access their records. RTI applications are received and processed as stipulated by NCTE are followed strictly. After sanctioned by the state government, staff vacancies are trained through participation in Continuous Professional Development (CPD). All required records maintained. Performance Appraisal Report (PAR) is submitted to NCTE.

File Description

Reports indicating the efforts made by the institution towards maintenance of transparency

Any other relevant information

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategy, during the year in not more than 100 - 200 words

The strategy followed by the college is quite specific and action oriented. The time bound strategy is effectively implemented and supported with appropriate financial allocations. The officers and principles of participation and transparencies.

The college maintains an IQAC that functions on the basis of MIS. The college maintains an efficient align and integrate information on academic and administrative aspects of the college. Our institute and deciding on issues. The various teacher-incharges are under the obligation of reporting the planned and meticulously observed practice.

The institution believes in total quality commitment to all. Academic Calendar is prepared and a strategic plan. Pure student-centric approach is used by the faculty and they work as a Mentor. Members take extra care of academically weak students.

The institute has well-maintained infrastructure with notable ICT facilities and a big playground.

Selection of candidate is done strictly on the basis of qualification & experience. Performance administrative staff has been conducted. The progress and achievements of the staff are being decided over the increments of the staff. Admission process for B.Ed is conducted by the State Government.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sgvpcocok.org/uploaded_files/Strategic_Plan_and_Deployment_Documents.pdf
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment of staff, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Organizational structure of the college is framed, in which, the Principal is the academic head of the institution. They all follow rules and regulations as prescribed by UGC/NCTE/ State Government/ college. Faculty are directly responsible for the academic and curricular development of the students. The staff designated as criteria in charge, chairperson or members of various committees. Students are in the committee.

For the complete functioning of college activities, more than 15 committees are formed. Every committee has a co-ordinator and members. All the committees have their own plans and activities. The function of each committee is well defined. For smooth functioning of the college various committees are active such as;

NAAC Steering Committee/ IQAC

Admission Committee

Library Committee

Building Committee

Student Placement Cell

Guidance and Counselling Cell

Sports Committee

Student Welfare Committee

Sexual Harrassment Committee

Yuvati Sabha

Student Council

Budget Committee etc.

Student's progression towards excellence is achieved with well-established infrastructure and c
Considering Vision, Mission, Core Values, and SWOC analysis, Strategic Goals are set and finali
quality of teaching and learning, provides holistic development of students .

File Description

Documents

Link to organogram on the institutional website

<chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/ht>

Documentary evidence in support of the claim

[View File](#)

Any other relevant information

[View File](#)

6.2.3 - Implementation of e-governance are in the following areas of operation

Planning and Development Administration Finance and Accounts Student

Admission and Support Examination System Biometric / digital attendance for staff

Five/Six of the above

Biometric / digital attendance for students

File Description

Data as per Data Template

Screen shots of user interfaces of each module

Annual e-governance report

Geo-tagged photographs

Any other relevant information

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of the same based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words

Governing Body decided to form the following Committees for smooth conducting of Academic and Administrative activities and to strengthen the students' activities and develop the knowledge and skills of the students. Anti Corruption Committee, Grievance Redressal Committee, Library Committee, Examination Control Committee, Academic committee, Sexual harassment (Vishakha) Committee, Discipline committee.etc . SGVPCCOE has been established for students hailing from rural areas. since 1970 for their social up-liftment. SGVPCCOE's has infrastructure with well-equipped laboratories, computing facilities with networking and commitment to excellence and quality conscious. faculty and staff is its uniqueness. To maintain records of all necessary documents

File Description

Minutes of the meeting with seal and signature of the Principal

Action taken report with seal and signature of the Principal

Any other relevant information

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measures for teaching staff and their implementation in not more than 100 - 200 words

The institution adopts welfare measures to improve staff well-being, motivation towards the development of the institution and finally the satisfaction of each employee. The welfare measures introduced by the institution are as follows:

There is provision for Medical aid, Provident Fund and Gratuity for the welfare of staff member by Govt. of Maharashtra and keeping in view the financial safety of employees or their dependent receiving pension monthly and a lump sum based on PF rules in force. This year the college has received a grant of Rs -2934121/-

Casual, Medical and earn leave are a part of the agreement.

Loan are provided for the required employees.

For major ailments, free medical treatment is provided by JSM is another welfare measure.

Free use of the gymnasium for all JSM employees is available.

TEs are deputed to attend Orientation, Refresher and Short Term Courses conducted by UGC. Maxin attended Orientation Course, Refresher Course as well as Short Term Courses.

Formal and informal get-togethers, Awards and appreciation, Guidance and support at Professional

Opportunities to conduct workshops and seminars, publication of articles, books etc. and thereof of the welfare measures for staff by management.

The women employees are extended the maternity leave as per the service rules of the Govt.

File Description

List of welfare measures provided by the institution with seal and signature of the Principal

List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal

Any other relevant information

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards me the year

00

File Description

Data as per Data Template

Institutional Policy document on providing financial support to teachers

E-copy of letter/s indicating financial assistance to teachers

Certificate of participation for the claim

Certificate of membership

Income Expenditure statement highlighting the financial support to teachers

Any other relevant information

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching

00

File Description

Data as per Data Template

Brochures / Reports along with Photographs with date and caption

List of participants of each programme

Any other relevant information

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme, HRDC, Short Term Course and any other similar programmes

02

File Description

Documents

Data as per Data Template

Copy of Course completion certificates

Any other relevant information

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal of teaching staff in not more than 100 - 200 words.

The College has a systematic general process to assess both its teaching and non-teaching staff in accordance with the College's program educational objectives. In this respect, the college's Regulations on minimum qualifications for the appointment of the teaching faculty, who in due course of time attain the required qualifications. For the maintenance of standards, amendments are made therein from time to time. The performance of each employee is assessed annually after completion of one year of service. Each faculty member is assessed according to the Performance Based Appraisal System (PBAS). The PBAS results are checked and verified by the Head of the institution. The Principal gives personal feedback to the staff required to be improved upon teaching, attitude and research.

Report of Auditors of during the year signed by the Principal.

List of audit objections and their compliance with seal and signature of the Principal

Any other relevant information

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not NIL

File Description

Data as per Data Template

Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal

Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given

Any other relevant information

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the process of fund utilization in not more than 100 - 200 words.

Institute maintains & follows a well-planned process for the mobilization of funds and resource student Tuition fee is the major source of income for the institute. Every year annual budget is the need and requirement of the college. It incorporates budgets of academic department, research psychological lab, library and sports. As per the budget the Principal proceeds with the plan a

- The management provides need-based loans to individual colleges.
- A finance committee has been constituted to monitor the optimum utilization of funds for various expenses .
- The purchase committee seeks quotations from vendors for the purchase of equipment, computers
- The quotations are scrutinized by the finance and purchase committee before a final decision on pricing, quality, terms of service, etc.
- The Principal, finance and purchase committees along with the Head & Sr. Clerk ensure that the allotted budget.
- The intervention of the College Development Committee is sought in case the expenditure exceeds the budget.
- Before the financial year begins, Principal and Heads of budget committee prepare the college budget which includes recurring expenses such as salary, electricity and internet charges, stationary & includes planned expenses such as lab equipment purchases, furniture, and other development expenses. All are scrutinized and approved by the budget committee and CDC.

File Description

Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal

Any other relevant information

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance system adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

In the pursuance for quality assurance, quality up-gradation, assessment and accreditation and established the Internal Quality Assurance Cell. As soon as the IQAC was established in the college, the enhancement and sustenance was begun through different strategies. The IQAC is consistently working to promote quality culture in its all spheres of the college activities by channelised efforts towards promoting quality. IQAC monitors the implementation of vision and mission of the college. IQAC prepares perspective plan for the college and execute it in a strategic plan of every year. It has been trying to institutionalise various strategies such as digitization of academic and administration facilities, gender equality, sports, etc.

The college takes academic audit every year through IQAC to increase and maintain the quality of education. A Quality Assurance Committee is set up for this purpose. The Committee evaluates the plan submitted by the departments at the end of each academic session as per the academic plan and reviewed their academic progress.

The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through Tree Plantation, Plastic Eradication, Clean and Beautiful Campus, Save Power, Awareness Programme on eco-friendly and pollution free college campus. The use of ICT tools has become an integral part of the college. IQAC prepares the plan to include the use and enrichment of ICT infrastructure expecting from the future.

File Description

List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal

Any other relevant information

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process of Teaching-Learning Process periodically in not more than 100 - 200 words.

Academic review through periodical meetings:

The IQAC conduct periodical meetings with the departments, Internal Examination Committee, the Committee throughout the academic year in the presence of the IQAC coordinator. Committee conduct departments collecting information on academic activities, such as completion of study programs seminars, group discussion, quiz, education tour and other activities. Faculty meet regularly w academic and administrative issues. This setup has evolved into successful review methodology f learning process. Through this system of review, the IQAC observed the continuous development c

The most commonly used methods are projects, internship, field visits and ICT based teaching. C from institutes with MoU are also arranged for providing exposure to the frontiers of knowledge

Use and enrichment of ICT infrastructure:

IQAC always encouraged teachers to utilize these tools in academic and laboratories. IQAC prepara enrichment of ICT infrastructure expecting from each department. The IQAC has advised the admir infrastructure by purchasing advanced ICT tools, The educational use of social media has also k communication with the students and peers. In teaching and learning, the feedback system is imp reliability and uses of ICT facilities

File Description

Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal

Any other relevant information

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

06

File Description

Data as per Data Template

Report of the work done by IQAC or other quality mechanisms

List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal

Any other relevant information

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up

Four of the above

action Collaborative quality initiatives with other institution(s) Participation in NIRF

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	https://sgvpcocok.org/uploaded_files/Minuts%20of%20IQAC%20Minutes%202021%206.5.4.pdf
Link to Annual Quality Assurance Reports (AQAR) of IQAC	https://sgvpcocok.org/uploaded_files/AQAR%2020
Consolidated report of Academic Administrative Audit (AAA)	View File
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its function during the first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 words each. In subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality in more than 100 - 200 words each

Several quality initiatives were undertaken in the administrative domain in the post-accreditation period.

1. Greater use of ICT for administrative purposes.

- Use of Tally software for accounting work.
- Biometric attendance mode for all staff members
- Installation of CCTV for greater safety of students and staff.

Up gradation of computer lab with addition of computers with Wi-Fi facility.

College library is upgraded with new books.

Organised various extension lectures/ workshops/ seminars for creating general awareness and er

Faculty members are encouraged to participate in Refresher/ Orientation/ Induction training pro
personal growth.

Administrative Audit:

· Administrative Audit was conducted by the external expert committee. Its recommendations were
wherever practicable.

Training sessions regarding new policies initiated by management from time to time.

Computer training for non- teaching staff.

Yoga training for stress management.

File Description

Relevant documentary evidence in support of the claim

Any other relevant information

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for n
institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power r

The institution's 'Energy Conservation Cell' resolves its energy conservation policy with objec
beginning of the session and orientates the staff and students about it. The action plan is imp
'Discipline Committee'.

This policy document on energy evolved by college has been communicated to the students and emp
channels and made available to all the stakeholders on the institutional website. The staff men
to save significant electricity by using LED and replacing the old bulbs and tube lights with I
and targets are being reviewed on a regular basis by the Energo Club Co-ordinator.

The college use to save energy following the below given strategy:

1. College office has activated power management feature on all computer and Monitors in office lower power "Sleep Mode "when any one is not working on it.
2. Monitors are turned off when employees leave their tables.
3. College office has activated power management feature on laser printers
4. College staff Members shut down their computers rather than logging off.
5. Unnecessary lights, fans, are turned off in the day light.
6. Decorative lighting is avoided
7. College staff members keeps lights off in seminar hall, class rooms, when they are not in use
8. Unplugging appliances not plugged into power strips. Like TV, Printers, Scanners and Charge

File Description

Documents

Institution's energy policy document

Any other relevant information

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution's implementation procedure in not more than 100 - 200 words.

College of Education, Khiroda has evolved a waste management mechanism on its own. There is a regular cleanup on the College campus. All students and teachers coming together for 15 minutes, college campus is cleaned. A clean free college campus paves the way to conducive and harmonious learning atmosphere. Mahatma Gandhi said "Gandhi provides enough to satisfy every man's need, but not every man's greed" following this principle we manage the waste.

Strategy of the waste management is followed in the following manner.

1. Using Dust Bins spot to spot
2. Collection of leaves of trees and using it as organic fertilizer
3. Use of old furniture in modern form
4. Newspaper waste management Process on a regular Basis
5. Upgradation of electronic equipments

For example: upgradation of Computers, Upgradation of Printers and Scanners.

1. Application of official waste papers for other official work.

For example: One sided blank A4 size papers for printing and rough work.

1. Using waste water for tree planting and growing it.
2. Management of the waste electronic equipments through official procedure.

Management of the plastic waste and making plastic free college campus

File Description

Documents

Documentary evidence in support of the claim

Any other relevant information

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant

Two of the above

File Description

Documentary evidence in support of each selected response

Geo-tagged photographs

Income Expenditure statement highlighting the specific components

Any other relevant information

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage

Three of the above

File Description

Income Expenditure statement highlighting the specific components

Documentary evidence in support of the claim

Geo-tagged photographs

Any other relevant information

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in r

College of Education, Khiroda has evolved a mechanism of maintenance of cleanliness, sanitation and providing a pollution free healthy environment. From the establishment of college in 1970, College has a ve

Minutes before to start academic schedule of teaching-learning, teacher trainees including faculty members and staff members on the campus.

Success of the college administration is counted on the quality of sanitation unit. In each year and sanitation mechanism is kept up to date for the employee and students.

Following Green Covering practices are followed.

Water management, Using Electronic way instead of Paper, Gardening Management (Wafa), Having a Special campaigns for Student Teachers.

For example: Tree plant, Application of Public Transportation for Students, Creating a Eco-friendly

For example: Turn off everything, Using LED Bulbs and tube lights, Water usage Control, using carpooling vehicle.

. College has already pollution and plastic free atmosphere. Students enjoy this pollution free study purpose and healthy life. Dignity of labour is inculcated through these activities which improve life.

File Description

Docu

Documents and/or photographs in support of the claim

Any other relevant information

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

Four of the above

File Description

Videos / Geotagged photographs related to Green Practices adopted by the institution

Circulars and relevant policy papers for the claims made

Snap shots and documents related to exclusive software packages used for paperless office

Income- Expenditure statement highlighting the specific components

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (l 0

File Description

Data as per Data Template

Income Expenditure statement on green initiatives, energy and waste management

Any other relevant information

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in

Our College puts its efforts regularly leveraging to local environment and provides community pr
In the hot summer days, college provides R.O. Processed water for those people who want it urge
resources, College has its own gymnasium unit developed through UGC Financial Assistance. As ar
is provided not only for our collegiate students but also to the youngsters in the village of F
society has taken benefit of this Gymnasium unit.

This college of Education has a very good library of its own. There are more than 34,000 books
provides extension activity i, e. providing some books of public interest or religious books to
service basis. As a part of community practices Aids Rally and its equivalent rallies is organi
oriented to the public. Faculties provides Guidance Services to the secondary teachers in the a

College has its own Post Graduate Research Centre. College library provides research related re
Scholars and proper directions in regard with research work if needed

File Description

Documents

Documentary evidence in support of the claim

Any other relevant information

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description

Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University

Web-Link to the Code of Conduct displayed on the institution's website

Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct

Details of the Monitoring Committee, Professional ethics programmes, if any

Any other relevant information

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices of your institution as per NAAC format

Mentoring

◦ Objectives:

- To attain the vision of the institution- that of 'Enlightening the Masses through Education'

◦ The Context:

Those students who are far away from availing opportunities available in college are facilitated. Their strengths and weaknesses in the personal life of the student are identified and they are guided.

◦ The practice

- Each staff member is allotted 09-10 students and she/he is a mentor for all the two years of the students. Vidya Prabodhini, Comprehensive College of Education, Khiroda..

◦ Evidences of Success:

- There is a significant change and marked improvements in the students' attendance and attitude.
- High self-esteem, appreciation for one-self and respect for others.

No.02

Don Shabda Malika (Two Words Series)

- Objectives:
 - To enable student teachers to think independently with innovative ideas and put it on paper
- The context:

Our college of Education, taking into consideration prepares topic list for example Gau Tyana A great educationist etc. and allots to Students to express their views.

File Description

Photos related to two best practices of the Institution

Any other relevant information

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institution distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

College has evolved a mechanism of maintenance of cleanliness, green cover and providing a poll Already college has situated in the rural area under the jurisdiction of Gram panchayat Khiroda in 1970, College has a very old practice that every day 15 Minutes before to start academic sch trainees including faculty Members clean the college, Campus. Students are divided into groups to faculties to monitor the everyday work regularly. In this way, cleanliness of college campus addition, with this, all peons have also allotted their specific work to do every day in connec gardening Maintance. Principal he himself monitors this work minutely.

Inculcating values system among students is one of the five core values recommended by NAAC. Da deliberately neglect towards cleanliness in the surroundings. College maintains its accountabil i.e., 'Dignity of Labour' among the student teachers. Due to adoption of this activity student campus but also at their home and public places wherever needed.

File Description

Photo and /or video of institutional performance related to the one area of its distinctiveness

Any other relevant information